

RULES ON THE CONDITIONS AND PROCEDURE FOR HIRING A VISITING PROFESSOR AND PROMINENT EXPERT/ARTIST AT THE UNIVERSITY OF MONTENEGRO

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I BASIC PROVISIONS

Article 1

These rules prescribe the conditions and manner of hiring a visiting professor and prominent experts/alumnus, that is, prominent artist at the University of Montenegro.

Article 2

Hiring an individual with an academic title from another institution of higher education, or else a prominent expert/alumnus or prominent artist at the University of Montenegro (hereinafter: the University) takes place on the basis solely of academic merit, without discrimination of any kind.

Article 3

Hiring individuals from Article 2 is carried out only in exceptional cases, when the implementation of classes and the improvement of teaching, scientific or artistic work cannot be provided by the existing University staff.

Article 4

Hiring in the sense of these rules is for one semester, or else for one study year, as appropriate.

II VISITING PROFESSORS

Article 5

The University may hire an individual with an academic title from another institution of higher education outside the territory of Montenegro as a visiting professor in order to teach classes without the procedure of an open public call.

Notwithstanding, hiring may also be carried out for a part of the semester.

III PROMINENT EXPERTS / PROMINENT ARTISTS / PROMINENT ALUMNI

Article 6

The University may hire a prominent expert/alumnus with a doctoral degree, or a prominent artist, to participate in teaching, on the basis of an open public call.

IV HIRING PROCEDURE

Article 7

The open public call mentioned in Article 6 of these Rules is announced by the Rector, based on a decision made by the Senate.

The open public call is published on the University's website and in the daily newspapers published in Montenegro.

Article 8

The final decision on hiring a visiting professor is made by the Senate, on the proposal of the Council of the relevant Organizational Unit of the University.

The final decision on hiring a prominent expert/alumnus or a prominent artist is made by the Senate, on the proposal of the Council of the relevant Organizational Unit, and is based on the Report of the Commission for hiring of that Unit, appointed by the Dean.

Article 9

The proposal for hiring a visiting professor, prominent expert/alumnus with a doctoral degree or prominent artist, shall contain an explanation of the need for hiring the individual.

Along with the proposal for hiring a visiting professor, proof is submitted confirming that the individual holds an academic title and that they are currently hired at another institution of higher education outside the territory of Montenegro.

Along with the proposal for hiring a prominent expert/alumnus with a doctorate degree, or a prominent artist, proof is to be submitted confirming that they are in fact a prominent expert/prominent artist, alongside the Report of the Commission for hiring.

V THE RIGHTS AND RESPONSIBILITIES OF HIRED INDIVIDUALS

Article 10

On the basis of the Senate's Decision on Hiring, a contract is concluded, which governs the mutual rights and obligations of both parties.

The contract mentioned in Paragraph 1 of this Article is concluded by the Dean of the relevant Organizational Unit, upon the authorization of the Senate.

The contract specifies the period of hiring, the name(s) of the course(s) to be taught and the number of classes required.

The rights and obligations of the visiting professor are: to hold classes and exams, according to the schedule and content determined by the Study programme; to keep records of student performance; to perform all the other teaching activities required of a person elected to an academic position at the University; and to be a mentor to students.

Each visiting professor, prominent expert/alumnus or prominent artist, is required to respect the Code of Ethics of the University.

The contract mentioned in Paragraph 1 of this Article is printed alongside these rules and forms an integral part of the rules.

Article 11

The individual hired by the University has the right to compensation for their teaching as prescribed by the Collective Agreement for the University of Montenegro, as well as compensation for travel expenses and accommodation expenses, in accordance with

the relevant regulations, unless these expenses are already provided for through different means.

Article 12

The University shall keep specific records of all hirings, in accordance with these Rules, based on the hiring contracts that the relevant Organizational Units submit to the University within 3 (three) days from the date of the conclusion of the contract.

Article 13

These rules enter into force on the eighth day from the day of their publication in the Bulletin of the University of Montenegro.